

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 5 APRIL 2005 IN THE JUBILEE ROOM OF THE VILLAGE HALL

Present: Councillors J. Hobson (Chairman), D. Poole, L. Bryant, L. Wilcox, C. Prout, S. Mather
H Targett (Clerk)

REF		ACTION
	<p>OPEN FORUM</p>	
	<p>Residents Mary and Dudley George attended and expressed their thanks to the Council for applying on behalf of CoSPA for the renewal of the planning permission for the Community Shop. Planning permission had been granted for five years which gave the shop security whilst a possible permanent arrangement within a Village Hall rebuild could be explored. Guests hosted by the University of Gloucestershire from Sweden and Italy, who were interested to see rural initiatives, had visited the shop. Mary and Dudley also expressed their appreciation for the recent installation of a tree seat situated just outside the Community Shop.</p>	
	<p>County Cllr Margaret Nolder reported that County Council activity had slowed, due to forthcoming elections and the near end of a four-year elected term. Meetings were however still being held to facilitate the transfer of residential care provision in the county to the new chosen provider.</p>	
	<p>District Cllr Janet Wood reported that problems were being experienced with the Stroud District Local Plan. One thousand less homes would now be built at the Hunts Grove site, which would now have to be built elsewhere. Consultation on the plan would take place this month. A review of education provision was underway in the district. Nine thousand surplus places had been identified in primary education. After the elections in May, the review would continue to identify in which areas of the district the surplus places occurred.</p>	
01/06	<p><u>Declarations of Interest by Councillors</u></p> <p>Cllrs Wilcox, Bryant, Hobson and Mather declared an interest in Agenda Item 17, the allocation of parish grants. The declarations were recorded in the book reserved for the purpose.</p>	
02/06	<p><u>Apologies</u></p> <p>Apologies had been received from Cllr Chalmers.</p>	
03/06	<p><u>Minutes</u> of the meeting held on 1 March 2005 were approved and signed as a true and correct record by those present at the meeting.</p>	
04/06	<p><u>Planning</u></p> <p>Council discussed:</p> <p>a) S.05/0404/FUL Lower Silver Street Farm. Erection of single and two storey extensions. The Council resolved to support the application.</p>	

- b) S.05/0346/FUL Renewal of permission S.03/350, for siting of a terrapin type building as a community shop, near to the Village Hall. Council had received notice of planning consent from SDC.
- c) S.05/0419/LBC The Old Vicarage, The Street. Listed building consent for minor internal alterations and installation of new French doors. The Council resolved to support the application.

05/06 Accounts

a) Income and payments for authorisation.

The following monies were received:

CRFC	£110.00	Rent of Recreation Field
Clutterbucks	£45.00	Newsletter Advertisement
Clerks Bursary	£150.00	NALC training grant
Countryside Agency	£1128.06	Parish Plan
CoSPA	£55.00	Planning application fee

Payments for authorisation:

Buckstop	£185.00	Newsletter printing
GAPTC	£123.77	Annual subscription
Bledisloe Cup	£4.00	Entry fee
Britannic Furniture Ltd	£882.43	Purchase of tree seat
Coaley Village Hall	£89.00	Room hire
Local Council Review	£13.00	Annual subscription
Mr L. Bryant	£46.06	Purchases for tree seat installation
LGB	£1323.88	Balance due to LGB group

H. R. Targett

H. R. Targett	£303.24	Clerk's salary (March 2005)
Newsletter editing	£30.32	April/May issue

Expenses

Glos. Training Partnership	5.00	Mentoring training
Postage	10.77	
CiLCA	70.00	Portfolio Registration

Total £419.33

Council approved the accounts.

b) Final Quarter's Income and Expenditure Report

The report had previously been circulated to Councillors. The Clerk explained budget variances as appropriate. Council approved the accounts and the Chairman having checked the account passbooks verified the balances as correct. The Clerk advised that a full set of Income and Expenditure accounts would be presented to Council at the next meeting.

06/06 Clerk's Report

- 1) The Clerk advised that she had applied for and received a £150 bursary for training from NALC.
- 2) Correspondence had been received from SDC about 'Spring Clean 2005'. SDC were offering to provide litter collection equipment to any communities interested. The information to be passed to village resident Sue Childs.
- 3) The analysis of a housing needs survey carried out by SDC had been received. The information was included in the circulation envelope.
- 4) Correspondence had been received from DEFRA about the benefits of Quality Parish Status. The information was added to the circulation envelope.
- 5) Reports had been received from the Independent Parish Remuneration Panel regarding allowances for Councillors. Before the Council could consider the reports, public notices had to be in place for a minimum of fourteen days, advising that the reports had been received. All Councillors were requested to read the reports before the next meeting.
- 6) An invitation had been received to attend an event on May 10th 2005, at Shurdington Social Centre entitled 'Permanently Affordable Housing – The Community Land Trust solution'. No Councillors were able to attend. The associated information was included in the information envelope.
- 7) The Clerk had obtained information about badgers as requested at the last meeting. The Clerk advised that badgers were a protected species and as such licences were required before any interference could take place with any aspect of badger behaviour or setts.
- 8) Residents living on Hamshill had requested two more allotments at the Trenley Road site. The requests had come too late to be added as an agenda item. The Council was reminded that the Trenley Road site rental agreement with Mr. A. J. Wilcox and Sons had ended at the end of March 2005. A review of all village allotments to be made at the next meeting.
- 9) The Clerk requested approval for attendance at a 'New Terms and Conditions Of Employment for Clerks' training session, on 18 April 2005. The Council approved the cost of £10.
- 10) The Clerk advised that the limit for S137 expenditure had been increased from £5 to £5.30 per elector.
- 11) Councillors agreed that they wished to take loan of a vehicle speed recording radar gun again. Cllr Poole requested that the loan period commence at the beginning of May.

07/06 Review of Risk Assessment Document

The Clerk suggested that within the financial controls and records section, that passbooks should be checked and the balances verified by the Chairman when quarterly accounts were presented. Council approved the document for 2005 with this addition.

08/06 Review of insurance provision for 2005/2006

The Clerk advised that an annual review should be made of insurance provision. The Clerk and Cllr Bryant to jointly review the various aspects of insurance provision currently in place. Council also agreed that a 'best value' review should take place at reasonable intervals.

09/06 Correspondence received from Allianz Cornhill – Future tree management

Correspondence had been received confirming the action taken over the lime tree on the Recreation Field. It also advised that the village tree warden should check all trees regularly on Council property and remedial action taken when required. A request was made that the Council should have the trees professionally inspected within the next three years and five to seven years thereafter. The Coronation Oak situated in the rear car park of the Village Hall was discussed, as this was on Council owned land and in fairly close vicinity of the Village Hall. Allianz Cornhill to be advised of this. Work had been carried out on the tree a few years ago. The Clerk to locate the report of work done.

CLERK

10/06 Calor Village Of The Year competition 2005

The Council decided not to enter the competition this year.

11/06 Parish Plan

Cllr Prout reported that he had been advised that printing of the plan would go ahead in its current form. Cllr Bryant advised that this was not expected and that he had anticipated further consultation. The Clerk to approach Krista Harris the Regeneration Officer at SDC for advice. The Council felt that the plan would not have credibility if not endorsed by both the Parish and District Councils. Cllr Bryant agreed to go back to Bob Hallam, Chairman of the Parish Plan Group, for further discussion and clarification of the position.

12/06 Installation of tree seat outside Community Shop

Cllr Bryant and his wife Jean had installed the tree seat. The Council expressed their thanks. The seat had been added to the parish insurance schedule.

13/06 Rear car park at Village Hall – Loose gravel

Cllr Wilcox agreed to speak again to Mr. D. Dedman about the loan of an industrial vacuum cleaner to clear away the loose gravel.

LW

14/06 Allotments Check – March 2005

A report had been received from Cllr Prout. Cllr Wilcox to investigate a possible breach in the fencing at the Trenley Road allotment site.

LW

15/06 Village Maintenance

The bus shelter rectification work had still not been carried out. The Clerk advised that the contractor had been reminded verbally. The Clerk to write and request that the work be carried out as a matter of priority.

CLERK

16/06 Highways repair and maintenance

Cllr Prout had produced a highways matters outstanding report as at 23 March 2005 and a report of a Highways Maintenance GCC/Joint Parish Council meeting he had attended on 23 March 2005. The issue of water running across the road outside of Streamleaze in The Ham, had been raised with Mr Portlock of GCC Highways Department. Mr Portlock would liaise with local farmer Mr Carter to try and effect a solution to the problem. The overhanging hedges on Tickshill were not the responsibility of County Highways. The owner of the property on which the hedges originate from to be contacted. It was understood that the owner lived in London. The flooding which occurs at the bottom of Peak Lane after heavy rainfall was also discussed.

CLERK

17/06 Parish grant allocation 2005

- a) An application had been received from Coaley Village Playgroup for the purchase of a science kit. Total Cost £176.19. Council approved the grant. **LGA 1972, S137 Payment.**
- b) 1st Coaley Guides had requested a grant for the purchase of a unit flag. Total Cost £157.80. Council approved the grant. **LGA 1972, S137 Payment.**
- c) The Here to Help scheme had requested a grant for purchase of a paper guillotine, cost in the region of £90.00. Council approved the grant. **LGA 1972, S137 Payment.**

The Clerk to ascertain if the three items requested above could be purchased on behalf of the applicants in order for the Council to recover the VAT payable.

CLERK

- d) The Village Hall Committee had requested a donation towards the Village Hall provision of disabled toilets and the underpinning required for the building. Council approved a grant of £500. **LGA 1972, S133 Payment.** Cllr Mather having declared an interest in this application left the room and took no part in the discussion.
- e) Coaley Community Action Group had requested a grant toward their proposed Recreation Field project. Council approved a grant of £1000. **LGA 1976, S.19 Payment.** Cllrs Bryant, Hobson and Wilcox having declared an interest in the application left the room and took no part in the discussion.

18/06 Matters for forward consideration

- 1) Review of insurance cover.
- 2) Consideration of reports from the Independent Parish Remuneration Panel.
- 3) The Parish Plan.
- 4) Allotments review.

19/06 Items for press release and publication on website

The usual minutes to be published on the website.

20/06 Date of next meeting

The Annual Parish Assembly 19 April 2005. The AGM and next Parish Council meeting to be held on 3 May 2005.

The meeting closed at 9.23pm.

