

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 7 DECEMBER 2004 IN THE JUBILEE ROOM OF THE VILLAGE HALL

Present: Councillors J. Hobson (Chairman), D. Poole, L. Wilcox, C. Prout, S. Mather. H. Targett (Clerk)

REF

ACTION

OPEN FORUM

Mr J. Goman wished to make comments on the planning appeal submitted for land at Lower Silver Street Farm, change of use from agriculture to a grass landing strip. He was advised that as the notification had arrived too late for inclusion on the agenda, the matter would not be discussed until the next Council meeting.

County Cllr Margaret Nolder advised that proposed plans for the old Lister site, to be known as Littlecombe would be on display at Kingshill House over the coming weekend. She was not personally satisfied with the proposed exit routes from the site and expressed concern that Coaley, as well as Cam and Uley would be subject to an increase in traffic. Margaret would be putting forward her views as she considered it important to get the traffic issues correct from the outset.

153/05 **Apologies**

Apologies had been received from Cllrs Chalmers and Bryant and District Cllr Janet Wood.

154/05 **Declarations of Interest by Councillors**

There were no declarations of interest.

155/05 **Minutes** of the meeting held on 9 November 2004 were approved and signed as a true and correct record by those present at the meeting.

156/05 **Planning**

Council discussed:

- a) S.04/2222/LBC Betworthy Farm, The Street. Listed building consent, erection of porch to side of farmhouse. Council resolved to support the application.
- b) S.04/2453/FUL The Old Forge, The Street. Erection of extension (existing extensions to be removed) revised scheme following permission S.04/1740/FUL. Council resolved to support the application.

Council had received permission for:

- a) S.04/2016/FUL Lapley Farm. Removal of condition F of permission 13605/A (Outline application for a bungalow tied to a specific area of farm land).
- b) S.04.1974/FUL Peak Cottage, Peak Lane. Erection of a replacement garage.

157/05 **Accounts**a) Income received and payments for authorisation

The following monies were received:

Cotswold Surfacing	60.00	Newsletter Advertisement
Hodgecombe Farm	45.00	Newsletter Advertisement
R.P. Jones	45.00	Newsletter Advertisement

Payments for authorisation

Mr P. Day	141.00	Allotment hedge cutting
Buckstop	185.00	Newsletter printing

H. R. Targett

H. R. Targett	303.24	Clerk's salary (Nov 2004)
Newsletter	30.32	Editing Dec/Jan

Expenses

Parish line	45.48	
Postage stamps	2.94	
Bridgeprint	35.22	Ink cartridge

Total £417.20

Accounts approved by Council.

c) Precept final draft 2005/2006

The Clerk presented the final draft to Council along with supporting information on several proposed budget amounts. Council resolved to set the precept required at £12,943, down slightly on the precept amount for the current financial year of £13090. To achieve this Council agreed to cut the special projects provision from 3150 to £2000.

158/05 **Clerk's Report**

- The Clerk reported that having completed the course 'Working With Your Council' the mentoring group she belonged to had now progressed and had become a portfolio mentoring group. The submission of a portfolio was essential to the Clerk achieving accreditation. There would now be a charge for attendance at the group estimated to be about £5 per session. A new accreditation body was in the process of being sought as the AQA had withdrawn from the scheme. There would be a cost involved to register with them for the accreditation assessment to take place. This cost was not yet known. Council agreed in principle to fund the group attendance fees and registration with the new accreditation body.
- The Clerk advised the Council that the current practice of recording in the minutes proposing, seconding and the vote taken at meetings was considered unnecessary.

This is due to the fact that council decisions are made as a corporate body and not by individuals. If these were present in the minutes submitted as part of the accreditation assessment portfolio they would not be passed as correct. Council agreed to these being omitted from future minutes on the understanding that the Clerk would keep the voting recorded in her own meeting notes.

- The Clerk advised that for the portfolio the current NALC book of standing orders used by the Council would have to be adapted to be specific to Coaley Parish Council. The Clerk requested the purchase of the NALC publication in electronic form, which would make this task much easier. Council agreed to the purchase priced at £14.98.
- Correspondence had been received from the magazine 'Cotswold Life', who were running a village of the year competition. The Council decided not to take part.
- The Clerk reminded councillors of the Parish and Town Forum due to take place on 8 December at 7.30pm in the council chamber at Ebley Mill. The Clerk advised that she would be attending.
- The Clerk advised that bus timetables for the village would alter again from 13 December. In general it appeared that it would mean an improved service.
- The Gloucestershire Training Partnership had sent out a questionnaire on future training requirements for Councillors. The form was completed with relevant areas of interest highlighted.
- A regional conference organised by the SLCC would take place on 25 January 2005 in Warwick. The event was open to Clerks and Councillors. The Clerk advised that she would consider attendance.

159/05 **Lime tree on the Recreation Field**

The Clerk advised that Paul Lane, the tree surgeon the Council had agreed should fell the tree had been sent written confirmation of the work to be carried out. In addition, a letter had been received from SDC confirming that the tree was not subject to a preservation order and was not within a conservation area. The Clerk awaited advice from Paul Lane as to when the work would be carried out.

160/05 **Vehicle speed recording**

Cllr Poole reported that data had been recorded of vehicle speeds through the village by using a speed radar gun loaned from the Road Safety Unit. Data was recorded over the period of a fortnight, at five separate locations in the village, on different days and at different times. The gun however could not be used after dark. It appeared that the vast majority of drivers observed the speed limit or were just over. An analysis of the data collected would appear in the next newsletter. The Council agreed that it had been a very worthwhile exercise and would seek a further loan of the speed gun in the Spring.

161/05 Highways repairs and maintenance

Cllr Prout had produced a report of highways matters outstanding to date. He was due to conduct a tour of the village with Mr D. Portlock of County Highways on 14 December.

162/05 Allotments check - November 2004

Cllr Prout had produced a report, which had been circulated to Councillors. No further action was required at present.

163/05 Village maintenance

The Clerk advised that a resident had reported that roof tiles were missing from the bus shelter on The Street, near the Recreation Field. Local builder Mr R. Plumb had been contacted who had conducted a survey of all four bus shelters in the village. To ensure that all were up to a good state of repair, he had quoted £75 if tiles were needed to be purchased, or £60 if tiles could be provided. The Clerk to ascertain from the previous Clerk if any spare tiles were available. The Council agreed that Mr Plumb should go ahead and carry out the work.

CLERK**164/05 Factor 4 – new flyposting regulations**

Cllr Poole reported that under the Anti Social Behaviour Act, new regulations had emerged about flyposting. Essentially, posters could only be displayed for four weeks before an event, within a four mile radius of where the event would take place and the posters had to be removed four days after the event had taken place. A contact name and address was also to be present on the posters. An article would be placed in the next newsletter, advising residents about this and leaflets would be acquired to be given to village groups for their information. Attention was also drawn to the fact that it was illegal to fix posters onto utility poles.

165/05 Matters for forward consideration

- 1) The footpaths map.
- 2) The Annual Assembly - An enquiry to be made to the Severn Vale Biodiversity Project for a representative to speak at the assembly.

CLERK**166/05 Date of next meeting**

Tuesday 4 January 2005

The meeting closed at 8.58pm.