

MINUTES OF THE PARISH COUNCIL MEETING HELD ON **FEBRUARY 1ST 2005** IN THE JUBILEE ROOM OF THE VILLAGE HALL

Present: Councillors J Hobson (Chairman), L Wilcox, C Prout, D Poole, L Bryant, S Mather  
H Targett (Clerk)

REF

OPEN FORUM

County Cllr Margaret Nolder reported that a review of elderly services had recently been carried out at county level. A number of residential homes were considered to be out of date and in need of updating urgently. GCC representatives had visited other areas to research methods used to provide similar services. GCC had concluded that the best way forward was to award the care provision contract to The Orders of St. John Care Trust, in preference to Coverage Care, who currently held the contract. It was expected that the new care providers would retain staff currently employed by Coverage Care. Margaret also commented on the problems currently being experienced by the tenants at Waterend Farm. Sheep worrying and limits on access to their land apparently emanated from the travellers' camp on the old Wisloe Road. Margaret expressed the view that the travellers should now be moved on.

182/05 Declarations of Interest by Councillors

There were no declarations of interest.

183/05 Apologies

Apologies had been received from Cllr Chalmers and District Councillor Janet Wood.

184/05 Minutes of the meeting held on 4 January 2005 were approved and signed as a true and correct record by those present at the meeting.

185/05 Planning

Council discussed:

- a) S.05/0007/FUL Knapp Lane Farm, Knapp Lane. Conversion and extension of store to provide additional dwelling. The Council resolved to support the application.

Council had received permission for:

- a) S.04/2222/LBC Betworthy Farm. Erection of porch to side of farmhouse.  
b) S.04/2453/FUL The Old Forge, The Street. Erection of extension (existing extensions to be removed) revised scheme following permission S.04/1740/FUL.

**ACTION**

186/05 AccountsThe following monies were received:

Wayleaves	£55.01	Annual payment
Home Choice Blinds	£60.00	Newsletter Advertisement
Gift Aid Donation	£1000.00	For use on Recreation Field

Payments for authorisation

Information Commissioner	35.00	Renewal Data Protection Act registration
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H.R. Targett

H.R. Targett	303.24	Clerk's salary January 2005
Newsletter	30.32	Feb/March editing

Expenses

Osborne Stationers	7.57	Paper
James & Owen	24.41	Ink Cartridge

Total £365.54

Accounts approved by Council.

187/05 Clerk's Report

- The Clerk reported that the tenants of Waterend Farm had contacted her. They had advised that were currently experiencing problems with their livestock and access to their farmland, apparently due to the travellers currently situated on the old Wisloe Road. Their hope to commence a B & B business at the farm was also in their view in jeopardy. The Clerk had contacted Mr Martyn Cambridge the Travellers Services Officer at GCC. He was fully aware of the situation and advised that meetings would take place in the near future to discuss the way forward. The Clerk was instructed to send letters to Mr Cambridge and Mr Coats, Property Services Manager at GCC on behalf of the Council urging immediate action to remedy the situation.
- Residents had reported motor bike noise nuisance to the Clerk. The noise appeared to be coming from a private property near to the railway bridge at the bottom of the village. The Clerk had contacted Mr D. Jackson of the Environment Department SDC. He advised that residents affected should keep a diary of the dates, times and duration of disturbance. This would aid his department in making a judgement if intervention was required.
- The Severn Vale Biodiversity Project had reported that they had received an encouraging amount of completed questionnaires back from the village. A meeting would now take place in the Jubilee Room on 8 February to bring together residents interested in forming a parish wildlife group.
- Correspondence had been received from MP David Drew about the Clean Neighbourhoods and Environment Bill. A response date was advised for comments. The correspondence was included in the circulation envelope for Councillors.
- The Clerk advised that she had not been able to attend the training session on 25 January approved by Council. She requested that she attend instead an Annual Audit session to be held on 23 February. Council approved the cost of £30.
- Correspondence had been received about 'Shaping the Future of Cheltenham and Gloucester to 2026'. A consultation period was due to end on 18 February. The

**CLERK**

correspondence was added to the circulation envelope for Councillors to make individual responses if they wished.

- Correspondence had been received from GCC about the Statement of Community Involvement in relation to Minerals and Waste Development in Gloucestershire. This information was added to the circulation envelope.
- Correspondence had been received from The Countryside Agency advising that a consultation would be undertaken regarding the criteria for undertaking a review of a National Park or Area of Outstanding Natural Beauty boundary. This information also added to the circulation envelope.
- Cllr Poole advised that PC Croot who had been the Community Police Officer for Coaley for sometime, was leaving his current post. Advice on his replacement was yet to be received.

#### 188/05 Request from CoSPA

CoSPA had requested that the Parish Council undertake the formality of applying for renewal of their planning permission, to site a terrapin building as the Community Shop. The advantage of this for CoSPA would be to lessen their costs. CoSPA would incur a fee of £110 as opposed to £55 if the Council undertook this. CoSPA was happy to meet the £55 cost, so there would be no use of Council funds. The Council agreed to this.

#### 189/05 Coaley Community Action Group – update on progress

The Clerk advised that the Action Group were still in the process of attempting to raise the funds to install new equipment on the Recreation Field. Three fund raising events had taken place so far. A car wash, a Body Shop evening and most recently the Talent Show and Coaley Crows event. The current funds stood at £695.80. £2000 was expected from the Community Safety Department SDC in April, as was the sum of £1750 from the SDC rural grant scheme. A Gift Aid donation of £1000 had also been received. Several other applications for funding had been submitted and the outcomes awaited. The total sum required was in the region of £12,500.

#### 190/05 Lime Tree stump on Recreation Field

The Council reviewed a quotation supplied by Paul Lane, the tree surgeon who had carried out the felling of the tree. The quotation was for grinding the resultant stump down below ground level. Two options were offered. Grinding the stump to six inches below ground level and twelve inches below ground level. The Council resolved to go for the first option at a cost of £252 plus VAT. The Clerk to instruct Paul to go ahead with the work.

#### 191/05 Golden Valley Classic M.C.C.

The Clerk had received correspondence about the route the motorcycles would be taking this year, which had been clarified by contacting the organiser. The route through the parish would take in the bottom of Tickshill, turning left into The Ham, travelling around the Ham and then going up Peak Lane cutting across fields before reaching the top. Knapp Lane itself would not be included on the route this year.

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192/05 Freedom of Information Act

The Clerk had received correspondence advising the authorisation of qualified persons under Section 36 of the act for Parish and Town Councils and Parish meetings. The following officers are authorised as the qualified persons for the purposes of Section 36 of the act:

## a) Parish and Town Councils

Primary Authorisation – Clerk to the Council  
Secondary Authorisation – Chairman of the Council

## b) Parish Meetings

Primary Authorisation – Chairman of the parish meeting  
Secondary Authorisation – Proper officer of the District Council

Section 36 of the Act provides for information to be exempt from disclosure where that information would, or would be likely to, inhibit:

- The free and frank provision of advice, or
- The free and frank exchange of views for the purposes of deliberation, or
- The effective conduct of public affairs.

193/05 Allotments Check – January 2005

Cllr Prout had produced a report, which had already been circulated to Councillors. No action required at present.

194/05 Village maintenance

Cllr Bryant reported that a willow tree near to the Westend bus shelter needed pollarding as it currently could impede pedestrians using the pavement. Cllr Prout advised that he had found the missing gate from the end of the children's play area on the Recreation Field. Cllr Wilcox agreed to fix it back into position.

LW

195/05 Highways repairs and maintenance

Potholes in The Ham and Trenley Road were reported. A deep pothole had also been noted outside the Fox and Hounds.

196/05 Matters for forward consideration

- 1) Appointment of internal auditor.
- 2) Golden Jubilee Award winner to be determined.
- 3) The Annual Assembly date – provisionally set for Tuesday April 19<sup>th</sup>.
- 4) Parish Plan.

197/05 Items for press release and publication on web site

The usual minutes to be published on the website.

198/05 Date of next meeting

Tuesday March 1<sup>st</sup>.

The meeting closed at 8.34pm.