

MINUTES OF THE PARISH COUNCIL MEETING HELD ON **3 FEBRUARY 2004** IN THE JUBILEE ROOM OF THE VILLAGE HALL

Present: Councillors C Dickinson (Chairman), J Hobson, L. Bryant, L Wilcox, C Prout, D Poole, H Targett (Clerk)

| REF | | ACTION |
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| | <p>OPEN FORUM</p> | |
| | <p>Mr M. Gabb of 6, Hillside expressed his views regarding the retrospective planning application made by the owners of 5, Hillside for a conservatory. In his opinion, although the revised plans showed some improvement, there were no significant differences. Mr Gabb therefore objected to the plans.</p> | |
| | <p>Mr O. Goring had, before the commencement of the Open Forum, distributed to Councillors a letter for consideration. The letter referred to correspondence sent to the Clerk, which Mr Goring had hoped would have been published in the Parish Newsletter. This had not happened. In Mr Goring's opinion, the Parish Council should allow parishioners the opportunity of a letters page in the Parish Newsletter.</p> <p>Mr Goring also drew attention to the sewerage situation. During the previous weekend, at Coaley sewage works, raw sewage had been observed being whipped up by the wind from an open channel into the air. Mr Goring had recently met with representatives from the Environment Agency, who appeared to leave Severn Trent Water to self regulate. Both screen cleaners at the sewage works had failed and sewers were overflowing into the River Cam. He considered these problems to be Parish Council business. He had spoken to the Pollution Officer at the Environment Agency who refused to look at the situation. The discharge of raw sewage was not new, it had happened at various times before.</p> | |
| | <p>District Councillor Janet Wood was not in attendance but had sent an e-mail to the Chairman, which was read out. Amongst the items referred to, were various determined budget amounts by the District Council for the financial year 2004/2005.</p> | |
| 210/04 | <p>Declarations of Interest by Councillors</p> | |
| | <p>Cllr J. Hobson declared an interest in Agenda Item 7. f. (Lime tree on the Recreation Field). The declaration was noted in the book reserved for the purpose.</p> | |
| 211/04 | <p>Apologies had been received from Cllr Chalmers, County Cllr Margaret Nolder and District Cllr Janet Wood.</p> | |
| 212/04 | <p>Minutes of the meeting held on 6 January 2004, were approved as a true and correct record by those present at the meeting. Proposed Cllr Wilcox; seconded Cllr Prout; five votes in favour, one abstention as not present at meeting.</p> | |
| 213/04 | <p>Matters Arising</p> | |
| | <p>Cllr Bryant reported that since the last meeting he had been able to identify two dead Elm trees within the Lapley allotment ground. Arrangements would be made with Mr A. Greenaway for their removal.</p> | |

214/04 **Planning**

Council discussed:

- a) S.03/1706 The Lanterns, The Street. Revised plans, proposed entrance to development of six dwellings.

The traffic calming scheme which had featured in the previous plans had been dropped. The revised plans showed no changes to either the houses proposed or the entrance. As the speed limit in the village had now been lowered from 40mph to 30mph a lower degree of visibility from the entrance was now being proposed as acceptable. The Chairman circulated a report, which stated reasons for objection. The Council voted to object to the application on the basis of the report. Proposed Cllr Dickinson; seconded Cllr Hobson; all in favour.

Mr Goring offered the information that Coaley sewage works had been built in 1904, for a population of 2,500. The sewage works now had to support a population of 18,000. With more housing proposed for Dursley and Cam, he doubted the sewage works would be able to cope.

The Clerk was instructed to raise the issue of sewage treatment capability in her response to the District Council regarding the application.

CLERK

- b) S.03/C0464/FUL 5 Hillside, Far Green retrospective application for conservatory following refusal, S.03/1273.

The plans being considered, differed from the originals in that one course of breeze blocks had been removed and replaced with polycarbonate sheeting on the end wall nearest to 6, Hillside. The council resolved to neither support nor object to the application but to make comments as follows:

The removal of one layer of breeze blocks would assist with light to 6, Hillside. The removal of two layers, whilst further assisting with light, might impact on the privacy of 6, Hillside. Proposed Cllr Hobson; seconded Cllr Dickinson; five votes in favour; one abstention.

Cllr Poole proposed an amendment to the decision, that the application should be treated as it was, with no comments made. The proposal was not seconded.

215/04 **Accounts**

The following monies were received:

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|---------------------------|---------|----------------------------|
| Cotswold Surfacing | £60.00 | Newsletter Advertisement |
| Heritage Gardeners | £45.00 | Newsletter Advertisement |
| Calor Village Of The Year | £500.00 | Youth category prize money |

Payments for authorisation:

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|----------------------------|---------|-----------------------------|
| Colin Hoskins Mini Coaches | £166.90 | Little Green Bus – Jan 2004 |
| Village Hall | £58.50 | Room Hire |

Frampton On Severn Parish Council £7.50 Purchase of Parish Plan Report

Payments authorised to H R Targett

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| Clerk's Salary | £288.20 | January 2004 |
| Accommodation Allowance | £90.00 | Six month period |
| SLCC Subscription | £72.00 | Refund of personal payment |
| Newsletter | £28.82 | Editing February/March issue |
| Clerk's Expenses | £63.29 | January 2004 |

Accounts approved by Council. Proposed Cllr Hobson; seconded Cllr Wilcox; all in favour.

216/04 **Items for discussion**

a) Clerk's probationary period ended on 31 January 2004.

The council resolved to continue the Clerk's employment. Proposed Cllr Dickinson; seconded Cllr Hobson; all in favour.

217/04 b) Parish Clerk's Report

The Clerk thanked the Council for their support and patience during her probationary period. She suggested that in future rather than having 'matters arising' as an agenda item that 'Clerk's Report' should appear. In this report she would generally update the Council on all matters. She also suggested that during the precept setting process, a Councillor should check over the figures arrived at during each stage. The Clerk considered that this would be good practice and minimise the risk of mistakes being made.

218/04 c) Village Of The Year youth category prize money

The Council resolved to allocate the £500 prize money to youth projects in the village. Proposed Cllr. Bryant; seconded Cllr Wilcox; all in favour.

A new guide unit was being set up and due to commence in the village on 26 February 2004. A payment of £50 for resources was authorised by the Council to be paid to Anne Gilbert the Guide Unit leader. Proposed Cllr Dickinson; seconded Cllr Bryant; all in favour.

The Chairman would convene a sub committee to set the criteria for allocation of both Village Of The Year money and parish grants.

219/04 d) Highways repairs and maintenance

A report of highways matters outstanding as at 20 January 2004 and a report of a meeting between Cllr Prout and Mr D. Portlock of GCC on 20 January 2004 had previously been circulated to Councillors. Items of note were that the potholes in the village hall pavement had been filled in and the renewal of the pavement between the school and Westend had been included in the GCC budget for 2004/2005.

220/04 e) Parish Newsletter Typesetting

Cllr Hobson who had been typesetting the newsletter had recently made it known that he wished to stand down. The Chairman thanked Cllr Hobson for all of his efforts so far. The Clerk had obtained two quotes for typesetting. Daymac, the company who work in close connection with the current printers Profile, had previous knowledge of the newsletter format and quoted £360 for initial set up and £285 per issue plus VAT thereafter. Buckstop Ltd of Cambridge had quoted £185 for typesetting and printing per issue, to include advertising space for them. The Council resolved to use the services of Buckstop Ltd for typesetting and printing of the next newsletter. Proposed Cllr Dickinson; seconded Cllr Poole; all in favour. It was also resolved that with reference to Mr Goring's request for a letters page in the newsletter, that the contents of the newsletter would be a matter for forward consideration.

221/04 f) Lime Tree on the Recreation Field

Cllr Hobson having declared an interest left the room and took no part in the discussion

The Clerk reported that a letter had been received from the Parish Council's insurers, Allianz Cornhill. The correspondence stated that in order for the Council to renew it's insurance in June, that some action had to be taken regarding the lime tree. It was suggested that the tree either be felled or reduced in size, in order to avoid future problems from the tree roots. Allianz Cornhill requested a response stating a course of action by 10 March 2004. The Clerk had discussed the issue with Geoffrey March of Tree Maintenance Ltd, who had produced a report regarding the tree in May 2002. His advice was that a reduction in the size of the tree rather than felling would be preferable to reduce the risk of 'heave' occurring. His approximate estimate for both felling and reduction was the same at about £400. Other quotations would need to be sought for comparison. Confirmation from Allianz Cornhill was also needed to ensure that if any action taken in good faith resulted in making matters worse, that neither the contractor nor Council could be held liable.

222/04 g) Allotments Check

A report from Cllr Prout had already been circulated to Councillors. Cllr Bryant had already identified dead elm trees at the Lapley allotments.

223/04 h) Village maintenance

The stream had been cleaned out at the bottom of the recreation field by a working party and a large amount of debris had been removed. It had been noted that the footbridge going across the stream consisting of two railway sleepers had a chunk of wood missing. A new railway sleeper needed to be found. The Clerk to make enquiries. With regards to the sewage problems referred to in the Open Forum, the Clerk was instructed to contact both Severn Trent Water and the Environment Agency to express the Council's concerns.

CLERK

224/04 i) Annual Assembly date

The Annual Assembly date was fixed for Tuesday 27 April 2004 at 7pm. The AGM would take place on 4 May 2004.

225/04 j) Village litter project – Cllr Bryant

Cllr Bryant had approached various bodies including SDC for the loan of equipment in order to stage a litter pick in late April. An article for the April/May newsletter would be produced in order to allow a response time for volunteers. Cllr Bryant was currently devising a plan showing division of the village into sections, to ensure that all areas would be covered.

226/04 k) Land at Trenley Road plan

A plan of the land at Trenley Road owned in part by SDC and the Parish Council, had finally been received from SDC, and copies circulated to Councillors. It was generally agreed that the exercise had been of value.

227/04 l) Future of the Standish Hospital site

The Clerk had recently attended a meeting at Standish Hospital, organised by the Standish Community Initiative, a group which had emerged from the ‘Save Our Standish’ campaign. A report had already been circulated to Councillors. The Initiative would operate as a mutual and would strive to ensure that the Standish site would be owned by, retained for and be accessible to, the community in perpetuity. Three bids were reported as having been put in for the site, two from commercial enterprises, the third being the Community Initiative. The Council resolved to support the Community Initiative, the Clerk to write a letter conveying the Council’s support to the group.

228/04 **Matters for forward consideration**

- a) Newsletter contents.
- b) The winner of the Golden Jubilee Award to be determined.
- c) Allocation of Village Of The Year money and parish grants.

229/04 **Items for press release and publication on website**

The usual minutes to be published on the website.

230/04 **Date of next meeting**

Tuesday 2 March 2004

The meeting closed at 9.33pm.

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