

MINUTES OF AN EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD ON **30 July 2002** IN THE JUBILEE ROOM OF THE VILLAGE HALL

Present: Councillors C Dickinson (Chairman), J Hobson, M Burgess, L Wilcox, C Prout, D Poole, S Smith (Clerk)

REF

**ACTION**

**OPEN FORUM**

District Cllr Wood updated Council on the Rural Project Grant Scheme. Eight villages in the Dursley area may be affected by South West Regional Development Agency (SWRDA) support for Cam & Dursley's bid under the Market & Coastal Towns Initiative. Coaley and the other villages within the catchment area would not be allowed to bid for more than 20% of Rural Project Grant scheme funding. Applications will be capped on this basis. The cap may be removed if SWRDA funding is not forthcoming. District Cllr Wood encouraged Council to put forward applications in any event.

105/03 Declarations of Interest by Councillors

Cllr Dickinson declared an interest in the matter of planning application S.02/1189 Coaley C of E Primary School.

Cllr Prout declared an interest in the matter of planning application S.02/1165 Pinnells End Farm.

Both declarations were duly noted in the book kept for the purpose.

106/03 Apologies were received from County Cllr Nolder and Cllr Chalmers. District Cllr Wood attended the meeting.

107/03 Planning

Council discussed:

- a) S.02/1139 Barn at The Elms, Pinnells End Lane – change of use and alterations to Dutch barn in connection with agricultural contracting business

Council supported this application providing there was no further development on site and that the site is maintained for agricultural use

- b) S.02/1165 Pinnells End Farm – erection of a stock handling shed

Council supported this application

- c) S.02/1189 Coaley C of E Primary School – extension to existing classroom

Council supported this application and drew attention to existing problems with drainage. Council also made some suggestions regarding parking of contractor's vehicles during the construction phase should permission be granted.

- d) S.02/1182 Spring Tynning, Tickshill – extension

Council supported this application

Cllr Prout had attended a sites inspection panel to discuss S.02/566 West Winds, Far Green. He reported the Parish Council view as minuted previously.

108/03 Accounts

Details of the accounts are not published on the Web and can be obtained from the parish clerk.

109/03 SDC Local Plan – Omission Site Betworthy Farm

The Clerk reported that she had entered into discussions with both the owner of the land, Mrs Brain, and her agent, Mr Chivers of Bruton Knowles. Mrs Brain did not intend to submit any evidence to the Local Plan Inquiry either in person or in the form of written representation. Both she and the Local Plan Inquiry administrator were in agreement with the Parish Council taking over her objection.

Council were concerned that if they supported the site as proposed with 40 dwellings there would not be any control over the types and size of houses to be built on the site.

Cllr Hobson proposed that Council write in support of the reinstatement of the site providing it was limited to 15 dwellings of mixed development of 2/3 bedroom homes; seconded by Cllr Dickinson; all in favour.

Clerk

110/03 Council Planning Policy

Cllr Dickinson circulated a paper attached to these minutes as Appendix I.

Cllr Wilcox proposed that the policy be adopted to include the changes referred to ie GCC planning applications; seconded Cllr Burgess; all in favour.

A further discussion would be held when the Housing Needs Survey was published.

111/03 Development of Parish Council Website and Newsletter

Cllr Hobson introduced his report that had been circulated with the agenda. An amended website hosting solution was put forward. The recommended host was revised to 'Virtual Names'.

Cllr Dickinson put forward a proposed policy on how the website should be developed and operated. This would be discussed at a later date. Cllr Poole questioned the need for a website and in particular what use it would be to the community.

Cllr Hobson demonstrated a website under development and gave some suggestions as to what may be displayed on the site.

Cllr Dickinson proposed that the Parish Council should support the construction and launch of a website called 'Coaley Parish Council' which would be about the community and for use by the community and that this would be at a cost for the first year of £38.50; second year cost £30. Seconded Cllr Prout; 5 votes in favour, 1 abstention.

Cllr Dickinson outlined how the newsletters were currently produced and the costs involved. He proposed that the editor of the newsletter be paid for production and that the adverts be increased to £45 each to help defray the cost. A figure for the cost of production was discussed and an amount of £300 per annum considered as an addition to the printing costs.

Cllr Dickinson proposed that for 2002/03 the editor of the newsletter be paid £67 per issue with effect from 1 August 2002, to be reviewed at the time of preparing the precept. Seconded by Cllr Poole; all in favour.

112/03 Council policy on raising revenue

The Chairman explained the current position regarding income to the Parish Council.

Cllr Dickinson proposed that Coaley residents advertising in the newsletter be charged an increased rate of £45 per advert at renewal, outside Coaley to pay £60 per advert.

Allotment rents were discussed. At this point Cllr Wilcox declared an interest in the matter as an existing allotment tenant. Her declaration was noted in the book kept for the purpose.

Charging to groups or businesses wishing to advertise on the Website would be considered. Suggested rates were businesses £20 per annum in advance; outside groups except voluntary organisations to be charged £10 per annum. Residents and groups within the village to be given free advertising space.

Cllr Poole put forward the suggestion that the Parish Council should organise its own fundraising event in the same way that the Church and WI hold events to keep their treasurer's accounts in funds.

Cllr Burgess put forward the young peoples Scorcher day as being an activity that could be funded separately.

The suggestions put forward were agreed in principle and would be considered further at the time of preparing the precept.

113/03 Council policy on grants and donations

The Chairman outlined the policy of previous Councils towards dealing with requests for financial assistance.

Following discussion it was agreed that the Parish Council would invite organisations within the village to submit their requests to the Council to be discussed at a specific meeting in the future. The Council would then decide each application on its merits and in the context of the funding available.

114/03 Review of Clerk's Terms & Conditions of Employment

The Chairman set out the current salary arrangements for the Clerk. These are based on NALC recommended hourly rates with the hours of work agreed by Council. The NALC rates had not been finalised. Council agreed that when the National agreement was published it would be implemented from 1 April 2002 and would cover hours of work, salary and accommodation allowance. The matter to be brought forward to the September meeting.

The meeting closed at 10.40pm