

MINUTES OF THE PARISH COUNCIL MEETING HELD ON **Tuesday 4 November 2003** IN THE JUBILEE ROOM OF THE VILLAGE HALL

Present: Councillors C Dickinson (Chairman), J Hobson, M Burgess, L Wilcox, C Prout, D Poole, H Targett (Clerk)

REF

**OPEN FORUM**

Mrs Mather spoke regarding the planning application for two dwellings on land adjacent to her property in Trenley Road. Mrs Mather objected to the application, as the kitchen window of the dwelling proposed to be built nearest to her home, would over look her rear garden causing a lack of privacy. Mrs Mather also felt that the entrance to the site would be on a blind corner where there had already been several 'near misses' involving vehicles. Attention was also drawn to the fact that a main sewer runs underneath and across the proposed site. The design and size of the proposed dwellings were also of concern to her as she felt they were out of keeping with the current surroundings.

District Councillor Janet Wood reported that the Hot Topic Task Group had produced a questionnaire to gain opinion on the links the District Council has with Local Councils. Questionnaires were given out to Councillors present. Cllr Wood also reported that the District Council had now received development proposals for the Bymacks site in Dursley. The proposals would have an environmental impact on Uley, particularly due to increased traffic, there was a possibility that Coaley would also be affected.

County Councillor Margaret Nolder had sent her apologies via the Chairman, who passed on Cllr Nolder's comments. Cllr Nolder had been advised that the setts removed during the recent pavement work in the village had been crushed. The Council felt that if so, the Council should have been given a say in the matter, with regard to possible sale of the setts. The Highways Department to be contacted on this.

**ACTION**

**CLERK**

148/04 **Declarations of Interest by Councillors**

There were no declarations of interest.

149/04 **Apologies**

Apologies had been received from Cllr Chalmers. County Councillor Margaret Nolder had sent her apologies via the Chairman.

150/04 **Minutes** of the meeting held 7 October 2003 were approved as a true and correct record by those present at the meeting. Proposed Cllr Wilcox; seconded Cllr Hobson; all in favour.

151/04 **Matters Arising**

The Chairman enquired about the arrangements for the planning training session to be held on Tuesday 18 November 2003. The Clerk confirmed that the arrangements were in order, the start time would be advised when confirmed with Ian Gobey, who would be leading the session.

**CLERK**

152/04 **Planning**Council discussed:

- a) S.03/1877 Trenley Road. Erection of two dwellings.

The Council discussed several issues regarding this proposal. The possible loss of privacy for 4, Severn View, highways safety issues and the presence of a sewer running under and across the site. Policies G1 and G5 were quoted as being possibly contravened. The Council resolved neither to support nor object to the application, but to make comments as discussed. Proposed Cllr Dickinson; seconded Cllr Hobson; all in favour. Councillors however, reiterated their support for some form of affordable housing being built in Coaley.

The Clerk was instructed to seek advice regarding clarification of the boundaries on the land in question at Trenley Road.

Council had received permission for:

- a) S.03 /1539 Lapley Bungalow, Westend. Side extension and relocation of oil tank. Conditions regarding the permission were read out.  
 b) S.03 /1650 Balmoral, The Street. Amendment to approved landscaping scheme following appeal S.98/1576. No conditions were attached.

Council had received refusal for:

- a) S.03 /1273 5, Hillside, Far Green. Retrospective application for erection of conservatory. Reasons for the refusal were read out.

Correspondence received

A letter from Barbara Tait, the Cabinet Member for Planning SDC was read out. The letter informed Council that no decision had been taken regarding any change to Parish Councillors attendance on sites panel visits. An Audit Commission recommendation was awaited and Cllr Tait would be contacting Councils again in due course.

Permissions received since agenda published:

- a) S.03/1721 Sage Cottage, Far Green. Erection of conservatory and downstairs toilet. Conditions regarding the permission were read out.  
 b) S.03/1711 Haw Street Farm. Cattle accommodation. Conditions regarding the permission were read out.

153/04 **Accounts**

- a) The following monies were received:

Cam Parish Council	£437.43	Countryside Agency LGB
Coaley Rovers	£100.00	Recreation Field

CLERK

The following payments authorised:

Colin Hoskins Mini Coaches	£205.30	Little Green Bus Oct 2003
Profile	£166.00	Newsletters Oct/Nov 2003
Coaley Village Hall	58.00	Room Hire
Moore Stephens	£293.75	Audit of Annual Return
Cllr Dickinson	56.10	NALC Conference expenses 4 October 2003
H. R. Targett	£288.20	Clerks salary (October)
H. R. Targett	£116.84	Clerks expenses (October)

Accounts approved by Council. Proposed Cllr Hobson; seconded Cllr Poole; all in favour.

b) Precept 2004/2005 Second Draft

The Council agreed, having heard quote comparisons from the Clerk, to retain the services of Lawn & Garden Maintenance as the grass cutting contractor for the 2004 season and that Profile should continue to print the Parish Newsletters. Options were discussed regarding the payment of a gratuity due to the previous Parish Clerk, under the terms of her employment contract. Final decision to be made on this and the rest of the Precept at the December Parish Council meeting.

c) Audit of 2002/2003 Annual Return

The Clerk informed the Council that the Audit had now been completed.

Items for discussion

154/04 **Village Of The Year Competition**

The Chairman gave an update on progress so far. Coaley had advanced to the National Final, having won the regional heat. Judges would now be visiting Coaley on Monday 17 November 2003. An itinerary for the proceedings was presented to Council. Correspondence had been received from Terry Chivers, requesting a donation towards the cost of repairs and servicing on the clock mounted on the tower of St Bartholomew's Church. The Council resolved to retain all requests for donations until the outcome of the National Final was determined.

155/04 b) **Highways repairs and maintenance**

Cllr Prout reported that he had toured the village that morning with David Portlock of the Highways Department GCC. Mr Portlock would advise when the current work on the pavements in Coaley was due for completion.

It had been noticed that some flooding had occurred in the area of Ford Farm Bridge when it had rained. Construction work debris was noted remaining in this area and also where the pavement work had been carried out in Far Green. The pavement renewal work from the school on down to Westend was apparently in the GCC budget for the year 2004/2005.

White lining and the wording 'High Veh's' on the road at Bridge Cottage railway bridge appeared to have been successful in slowing vehicles down. The Highways Department to be contacted to request similar markings at Lapley railway bridge.

156/04 c) **2<sup>nd</sup> Annual Highway Maintenance and Traffic Management Seminar 9 October 2003**

Cllr Prout attended the seminar and his report had already been circulated to Councillors. There were no further comments.

157/04

**Stroud District Transport Forum 21 October 2003**

Cllr Prout attended the Forum and his report had already been circulated to Councillors. There were no further comments.

158/04

e) **Gloucestershire Local Transport Plan – Annual Progress Report 2003**

The report had already been circulated to Councillors. A response was not considered necessary.

159/04

f) **Report on the Little Green Bus**

Cllr Prout reported that a meeting had taken place the previous day attended by himself, the Parish Clerk, the Cam Parish Clerk and two representatives from GCC, Karen Jackson and Gareth Blackett. It appeared likely that funding for the Little Green Bus for a further year from April 2004 would be forthcoming. Funding currently came from the Countryside Agency but this was due to cease at the end of March 2004. The details of any funding offer from GCC would be advised in January 2004. A meeting of the Little Green Bus Steering Group produced another offer of funding from Vale Vision. The general feeling of the Steering Group was that if GCC offered funding that would be the source of choice.

160/04

g) **Allotments Check - October 2003**

A report had already been circulated to Councillors. The owner of the rotovator at the Far Green allotments had been advised of the allotment checks that are now taking place and removal of the rotovator had been requested.

161/04

h) **Village maintenance**

Dr Gamman of Oatridge House had written to the Council regarding maintenance of the village verges with accompanying photographs of verges in France. Currently the verges are cut twice a year and are a GCC responsibility. It was mentioned that in a previous village appraisal, the permitted growth of plants and flowers to form a wildlife habitat had been supported. The Clerk was instructed to thank Dr Gamman for his correspondence and explain the current situation.

162/04

i) **Proposed Allowances for Town and Parish Councillors**

Copies of correspondence received from Mike Rowan, Monitoring Officer at SDC, had been previously circulated to Councillors. The Council resolved to request recommendations from the Parish Remuneration Panel for Parish Travelling and Subsistence Allowances. Proposed Cllr Hobson; seconded Cllr Burgess; all in favour.

**CLERK**

163/04 j) **Clerk – Hours of Work**

The Clerk reported to the Council that she felt her contracted working hours of forty per month were insufficient to cover the amount of work to be undertaken. The months of August, September and October were probably not representative as a steep learning curve had been embarked upon, which was to be expected. The Clerk, with agreement from the Council, would record hours worked during November and report back to the Council at the December Parish Council meeting.

CLERK

164/04 k) **JSk8**

Cllr Wilcox reported that the project was going ahead. Tenders for the tarmac base had been received. As the project was due to be sited on Cam Parish Council land, Cam Parish Council would be providing access to the facility and further arrangements were in progress.

165/04 l) **A Report – Cllr Burgess**

Cllr Burgess reported that she had received a donation request from Anne Gilbert, currently Brown Owl for the Coaley Brownies. Anne is hoping to set up a Guide unit for the village and needs funds to get started. The Clerk was instructed to follow the request up, to ascertain the amount of funding required.

Cllr Burgess also reported that her house had now been sold. Her likely moving date would be towards the end of November. This relocation would require Cllr Burgess to resign from the Council. Resignation and subsequent procedures to be ascertained by the Clerk.

CLERK

166/04 m) **Quality Councils Conference 15 December 2003**

Council resolved that the Clerk should attend the conference. Proposed Cllr Wilcox; seconded Cllr Hobson; all in favour.

167/04 **Correspondence received since agenda issued.**

Rural Policing Consultative evening 19 November 2003 at Frampton Mansell Village Hall.

Cllr Poole expressed interest and would advise if attendance proved possible.

168/04 **Matters for forward consideration**

a) Cllr Hobson suggested the initiation of a scrapbook or some other means of recording events in Coaley.

b) The 30 mph speed limit for the village. Clerk to ascertain implementation time scale.

CLERK

169/04 **Items for press release and publication on web site**

The unabridged minutes to appear on the web site along with a Village Of The Year report.

170/04 **Date of next meeting**

Tuesday 2 December 2003.

The meeting closed at 9.32pm.